
RANCHO ESCONDIDO HOMEOWNERS ASSOCIATION

ARCHITECTURAL ALTERATION REQUISITION

Lot Owner Name:	Space Number:
Mailing Address:	Contractor:
	Phone Number:
Phone Number:	Architect:
Nature of Work:	Color:
	Affix Paint Chips Below

Detailed Description & Drawing (s). (Attach additional sheets as needed!)

Notes;

PLEASE NOTE:

1. Homeowner is responsible for **ALL** required plans, permits, inspections, licenses, fees, insurance, code compliance and the like.
2. Section 12.5.9 of the Rules & Regulation states "Contractors and workers may work from 8:00 AM to 5:30 PM, Monday through Saturday. Workers cannot use dumpsters for large appliances or construction materials. **Use of dumpsters for these items will result in a \$250 fine to the homeowner.** Contractors vehicles must all park on one side of the street."

THERE IS NO WORK TO BE PERFORMED ON SUNDAYS OR HOLIDAYS!!

Approval:	Applicant's Signature:
Title: _____	Date: _____
Approval:	Final Inspection:
Title: _____	By: _____

Initials

Initials

ALTERATION GENERAL CONDITIONS

Approval of the Rancho Escondido Mobile Home Park Architectural only
Any permits required from city, state or HUD for the alteration are the responsibility of the Homeowner

Owner agrees to the following:

- _____
- Initials
- _____
- Initials
- A. Any alterations to the exterior of building(s) require Architectural Committee and Board of Directors approval prior to beginning any alterations including, but not limited to, additions painting or variations in current configurations.
 - B. **During the period of construction, the area will be kept free of trash and debris** and at no time is the street to be blocked.
 - C. Exterior surfaces and pipes are to be colored to match existing surfaces.
 - D. **All work is to be completed with in thirty (30) days of commencement of work** unless an extension is granted by the Architectural Committee.
 - E. A copy of any building permit shall be posted at the work site during construction.
 - F. Any damage to the Common Area will be replaced or restored to its original condition at owner's expense.
 - G. The operation and maintenance of the alteration will remain the responsibility of the owner.
 - H. Any repairs needed to the interior surfaces caused by any problem with the installation maintenance or operation shall be the sole expense of the owner.
 - I. In the event repairs are needed due to conditions under which the Association is responsible for temporary removal and reinstallation of the modification, this removal and replacement cost shall be the sole expense of the Owner.
 - J. The Association reserves the right to have the modification removed and special assessment of the costs involved if it is allowed to deteriorate or go into disrepair.
 - K. The Owner shall be liable for any damage for water leakage from the property, adjoining properties or the Common Area from opening piping, fastening devices or other reason relating to the modification.
 - L. Owner agrees that neither the Architectural Committee nor the Association is responsible for the design, workmanship or construction being in compliance with any applicable building or zoning requirements.
 - M. The term "owner" AS USED IN HIS APPROVAL SHALL INCLUDE ANY SUBSEQUENT RECORD OWNER OF THE PROPERTY
 - N. Work begun or completed before approval may be ordered removed or returned to previous condition at unit owners expense or fine as may be determined by the Board of Directors.
 - O. **Before the Architectural Alteration Requisition form has been approved, the owner/agent will have the Insurance Information sheet (attached) filled out by whoever does the work and returned to the office.**
 - P. If any action at law or in equity is necessary to enforce or interpret the terms of this document, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief which it may be entitled.

The owner agrees to all of the aforementioned conditions and specifications.

Homeowner Signature of Agreement

_____/_____/_____
Date

Space #

Control #

RANCHO ESCONDIDO HOMEOWNERS ASSOCIATION

Insurance Information Sheet

**Work Hours in the Park: 8:00 AM to 5:30 PM, Monday through Saturday;
Exceptions With Board Approval ONLY.**

Contractor/Tradesman: _____

Business Address: _____

Business Phone #: _____ Residence Phone #: _____

Licenses: _____	Insurance: _____
Contract #: _____	Liability Company: _____
State #: _____	Policy #: _____
City #: _____	Worker's Compensation Company: _____
	Policy #: _____

See Rancho Escondido CC&R's Article 8.4.2

It is the sole responsibility of the submitting Owner to determine whether a licensed contractor is required by the state of California to perform the proposed work and to apply for any permits required by the City Code or any other Applicable Law. The Board of Directors, Architectural Committee, and the individual members of both the Board and the Architectural Committee shall have no responsibility or liability for determining whether a contractor selected by an Owner is properly licensed, insured and otherwise qualified to perform the work proposed by the Owner.

I understand as the Homeowner I am solely responsible for my hired contractor. If ANY hired contractor violations occur, payment of ALL expenses to the park resulting from the violation and a possible fine may be imposed onto me the Homeowner.

The homeowner is reminded that any injuries to an unlicensed uninsured workman is the LIABILITY of the homeowner.

The below Homeowner signature is REQUIRED.

Homeowner's Signature: _____

Space #: _____

Phone #: _____

Contracted Work: _____

Beginning Date: ___/___/___

Finished Date: ___/___/___